



250th TOWN ANNIVERSARY COMMITTEE

MEETING MINUTES

Tuesday, September 16, 2014

MEMBERS

PRESENT: Norm Corbin (Clerk), David Carlson, Amelia Graham, Robert Marchetta, Cathy McAuliffe, Thomas Lowe

ABSENT: Joann Sharp (Chair), Virginia Simms George (Vice Chair), Jack Sharp (Treasurer)

OTHERS

PRESENT: Diane Wackell (Executive Assistant)

ABSENT: Dawn Rand (Selectman Chair), William Pantazis, (Selectman), Andy Dowd (Town Clerk)

Meeting Called to order at: 5:45 pm.

Acceptance of Meeting Minutes: Passed over for next meeting

REPORTS

Chairman: See attached report

Minutes: none

Treasurer: see attached report

Minutes: none

250th Gala Ball: no report

Date: January 23, 2016

Event Location: Ball Room at Best Western Royal Plaza in Marlborough

Budget: To be determined

Sub Committee Members: Bill Pantazis, Dawn Rand, Virginia Simms George

Minutes: none

History Month: see attached report

Events: Historic Tours, Speaker and Essays

Date: Late April or Early May

Event Location: To be determined

Budget: \$16,800

Sub Committee Members: Norm Corbin, Bob Marchetta and David Carlson

Minutes: Prefer April or May rather than March so that outdoor activities can be planned. Need to look at possible dates conflicting with Mother's Day, First Communion, Patriots Day Three types of events are being considered; Historic Tours, Famous Historical Guest Speaker and School Children Essays.

Senior Event: no report

Event Name: To be determined

Date: June 2016

Location: Senior Center

Budget: To be determined

Sub Committee Members: Dawn Rand and Joann Sharp

Minutes: none

Youth Event: see attached report

Event Name: To be determined

Date: Saturday, July 16, 2016

Location: Ellsworth MacAfee Park (Rte. 135) and Town Center

Budget: \$300 to \$500

Sub Committee Members: Tom Lowe & Amy Graham

Minutes: Tentative date of July 16th proposed with activities from 3-5pm. Young children games at Ellsworth MacAfee Park with middle school scavenger closer to the center of Town. Could we have high school students' act as "Service Time" volunteers.

Birthday Party: see attached report

Date: August 2016

Event location: Ellsworth MacAfee Park (Rte. 135)

Sub Committee Members: Dawn Rand, Cathy McAuliffe

Minutes: Piggyback the event on one of the Community Affairs summer concerts in Ellsworth MacAfee Park. There will be no BBQ just cake. Could we have small businesses donating different historically themed cakes for the party?

Parade & Fireworks: no report

Event Date: September 17th 2016 (Saturday of Applefest Weekend)

Event Location: Applefest Parade Route with Fireworks at the High School

Sub Committee Members: Andy Dowd, Jack Sharp and Virginia Simms George

Ideas: Parade and Fireworks in combination with Applefest.

Minutes: none

Diane Wackell Report: see attached report

Minutes: Met with the Millbury MA 200th Celebration planners. Fund raising was held over 3 years and raised \$400k. The Celebration Ball was heavily subsidized. The actual cost was \$175 per person while the attendees were charged \$75 per person.

Additional Minutes:

- It was the consensus of the attendees that the *Press Release* and *Introductory Letters* should be sent out very soon.
- As the anniversary year gets closer, Diane will work with State and Federal Officials to organize proclamations.
- Do we have any "Northborough" sister communities in other States? Diane did some research and wasn't able to come up with anything.
- Can we set up a calendar on the Town's website to help keep a master schedule? Diane will work with the MIS Department to start building the website.
- The press releases are expected to be sent out before the next meeting on September 30th.

Next Meeting:

Tuesday September 30

Topics:

- Sub Committee Reports
- 250th Celebration Logo design
- 250th “Friends” Organization
- Sending *Press Release* and *Introductory Letters*
- Fundraising
- Website & Social Media

Adjournment

Ms. McAuliffe made a motion to adjourn; Mr. Lowe seconded the motion; all members voted in favor.
Adjourned at 6:40pm

Respectfully submitted,

Normand Corbin
Clerk, 250th Anniversary Committee

Documents used during meeting:

1. See attached reports
2. September 16, 2014 Meeting Agenda